

National Chengchi University College of Education Principles for Course Streamlining and Adjustment of Faculty Teaching Hours

Approved at the 121st College Affairs Meeting on March 17, 2022

Last amended on October 28, 2024

Article 1

The College of Education of National Chengchi University (hereinafter “the College”), in order to strengthen student learning, enhance faculty allocation of time among teaching, research, and service, thereby improving the overall quality of education and student competitiveness, hereby establishes these Principles pursuant to Point 2 of the University’s Course Streamlining Plan.

Article 2

The principles governing course offerings and course planning for faculty members of the College are as follows:

1. Faculty members of the College shall prioritize meeting the course-offering needs of their primary affiliated unit.
2. For faculty appointed after the promulgation of the “Standards for Student Admission Quotas and Resources at Institutions of Higher Education” (MOE, Article 5, December 9, 2020), each faculty member shall, per academic year, offer at least one undergraduate-level (including General Education) course and one English-taught course (total of two), or alternatively, one English-taught undergraduate-level (including General Education) course. Course planning shall prioritize the learning needs of students in the offering unit.
3. For faculty whose primary affiliated unit is an in-service program, regular courses shall in principle be offered within the College and the Graduate Institute of Education Administration and Policy. Each academic year, such faculty shall offer at least one undergraduate-level (including General Education) course and one English-taught course (total of two), or alternatively, one English-taught undergraduate-level (including General Education) course, with priority given to the needs of students in the offering unit.
4. Master’s-level courses may be co-offered by two units with the consent of their respective curriculum committees, provided such co-offering conforms to modular curriculum principles. Credits shall be attributed to the primary affiliated unit of the original course-offering faculty member.
5. General Education courses shall be taught preferentially by the unit to which additional faculty positions have been allocated, with the Department of Education authorized to coordinate related course offerings.

6. At the undergraduate level, elective courses jointly offered by the Department of Education and the Institute of Teacher Education may be co-listed if they share identical titles and credit values.
7. Doctoral-level course planning is authorized to the Department of Education. Teaching hours provided by supporting faculty from other units shall be credited to their primary affiliated unit. Any shortfall in credits for the primary affiliated unit due to doctoral course support shall be supplemented by adjunct faculty appointed by the College.
8. Courses jointly offered across Master's and Doctoral levels, or across Bachelor's and Master's levels, shall in principle be limited to methodology courses and EMI courses. With the exception of first- and second-year undergraduate courses, EMI courses shall in principle be designed as cross-level offerings (Bachelor-Master or Master-Doctoral).

Article 3

The principles governing the adjustment of teaching hours for full-time faculty members of the College are as follows:

1. Faculty members who, within the first two academic years, have been awarded at least one project grant from the National Science and Technology Council (NSTC) or the Ministry of Education's Teaching Practice Research Program, or who serve as principal investigator (excluding co-principal investigator) on government-commissioned projects outside the NSTC, with cumulative annual funding of NT\$5 million or more, shall have a basic teaching load of 12 credit hours for that academic year.
2. Faculty members who meet the criteria for lifetime exemption from research evaluation as provided under Article 5, Paragraph 2 of the University's Regulations for the Examination of Faculty Performance shall in principle have a teaching load of 12 credit hours.
3. Faculty members holding administrative positions or subject to promotion deadlines shall have their teaching load determined in accordance with the University's Course Streamlining Plan, the Regulations Governing Promotion Schedule of New Faculty, and other applicable regulations.
4. For all other full-time faculty members of the College, the basic teaching load shall be 15 credit hours per academic year.

Article 4

Any matters not provided for in these Principles shall be governed by the University's

Course Streamlining Plan and other applicable laws and regulations.

Article 5

These Principles shall take effect upon approval by the College Affairs Meeting.
Amendments shall follow the same procedure.